

What is the SBA 8(a) Program?

The Small Business Administration is dedicated to assisting small businesses in competing in the American economy. The SBA 8(a) Program was precipitated by the Small Business Act, a business development program, designed to simplify the federal procurement process for certified business participants, such as Alexis International.

The 8(a) program was developed by the U.S. Government in order to enable federal government Program Managers to save time, work and money in the procurement process. With projects up to 3.5 million dollars, the 8(a) program allows for directed contracting, without having to go through a lengthy competitive process, which allows a project to begin in a more timely manner. In speeding up the process, time sensitive projects can get started in days instead of months.

How to 8(a)?

(as defined in the Code of Federal Regulation, Title 13, Chapter I):

Step 1: Define scope of project (Sec. 124.502(a)).

Step 2: Send letter to SBA district officer (Sec. 124.502(b)).

Step 3: SBA accepts offer within 3 (if contract is below 3.5M) to 10 (if it is above) days of receiving letter of intent (Sec 124.503(a)).

Step 4: Either a tripartite agreement or an SBA delegated contract is signed within 3 days of receipt (Sec 124.508(a-c)).

U.S. Small Business Administration



Your Small Business Resource

Why Use an 8(a) Contract Vehicle?

- significantly faster procurement process - days instead of months
- lower overhead costs - working with smaller businesses
- streamlined approach to the project - due to reduction in bureaucracy
- effective solution for getting a project started quickly
- ability to procure both goods and services

Choosing Alexis International allows your organization to work with a company that is both experienced and efficient in consulting to develop and implement ICT initiatives.

If you have any questions,
please contact us:

2020 PENNSYLVANIA AVE NW
WASHINGTON, DC 20006

202.250.3402

info@alexius.net

www.alexius.net

Alexius International

INNOVATION. TECHNOLOGY.
SUSTAINABILITY. IMPACT.



ALEXIUS INTERNATIONAL IS AN INTERNATIONAL
DEVELOPMENT FIRM FOCUSING ON
INNOVATIVE INFORMATION AND
COMMUNICATION TECHNOLOGY (ICT)
SOLUTIONS TO BRING LONG-TERM ANSWERS
TO THE DEVELOPING WORLD.

**CONTRACTING
ALEXIUS USING THE
SBA 8(A) CONTRACT
VEHICLE**

How to Contract Alexius International Through The SBA 8a Program

Step 2. In the 8(a) Contracting Process



If you would like to take advantage of the services offered by Alexius International through the SBA 8(a) Program, please submit a letter of intent to award procurement to Alexius International to the SBA. The written offer should be sent to dcofferletters@sba.gov with a carbon copy to Willodean Quattlebaum (willodean.quattlebaum@sba.gov) our Business Development Specialist at SBA. You may contact her directly at 202-272-0381. Alternatively, a faxed copy of the letter of intent can be sent to 202-481-0398.

Please include the following in the letter:

- A description of the work to be performed
- An estimated period of performance
- The SIC code that applies to the principal nature of the acquisition*Note: Alexius is registered under the 8742 SIC code for Management Consulting Services
- The anticipated dollar value of the requirement, including options, if any
- Any special restrictions or geographic limitations on the requirement
- Any special capabilities or disciplines needed for contract performance.

- The type of contract to be awarded, such as firm fixed price, cost reimbursement, or time and materials
- The acquisition history, if any, of the requirement
- The names and addresses of any small business contractors which have performed on this requirement during the previous 24 months
- A statement that prior to the offering no solicitation for the specific acquisition has been issued as a small business set-aside, or as a small disadvantaged business set-aside if applicable, and that no other public communication (such as a notice in the Commerce Business Daily) has been made showing the procuring activity's clear intent to use any of these means of procurement
- Identification of any specific Participant that the procuring activity contracting officer nominates for award of a sole source 8(a) contract, if appropriate, including a brief justification for the nomination, such as one of the following:
 - The Participant, through its own efforts, marketed the requirement and caused it to be reserved for the 8(a) BD program or
 - The acquisition is a follow-on or renewal contract and the nominated concern is the incumbent
- Bonding requirements, if applicable
- Identification of all Participants which have expressed an interest in being considered for the acquisition
- Identification of all SBA field offices which have requested that the requirement be awarded through the 8(a) BD program
- A request, if appropriate, that a requirement whose estimated contract value is under the applicable competitive threshold be awarded as an 8(a) competitive contract
- Any other information that the procuring activity deems relevant.

If we can be of any help in sorting through this process, please feel free contact us at info@alexius.net or +1-202-250-3402